

## **BLACKOUT DATES FOR SLYSA INSTRUCTIONS**

Before you are able to do this next step (inputting your teams' blackout dates), you need to make sure that you have registered in GotSport as a coach or manager. I have added you to your specific team in GotSport already unless you haven't completed the GotSport Registration. If you have not registered, please do so and let me know you have so I can add you to your team.

Here is the important part that YOU will need to do as YOU are responsible for this. **You need to input your blackout dates for the fall season.**

**These are due by the end of business hours on Friday, July 19th.** Anything entered after that date will not be accepted by SLYSA. This part is on YOU to do!

Follow the below instructions on how to do this:

Click Team Management>Go to your team>Team registrations>SLYSA Fall 2024>Scheduling Requests>Click on a date>Click NEW BLACKOUT Button>Click 'Create Schedule Param'>And make sure you can see that those 6 dates are blacked out on the calendar

### **Things to know:**

- You get 6 blackout dates (for tournaments, etc.)
- If you block a Saturday & Sunday, Friday and Monday do NOT need to be blocked out as they will be automatically blocked
- Make sure you can see that they are blocked off on the calendar (there should be a number on the left-hand side showing you how many dates are blocked for each month)
- Do not use the new request button but only the new blackout button