

Metro Alliance FC

Coach Requirements – 2024/2025 Season

THIS NEEDS TO BE DONE BY FRIDAY, JULY 21ST.

GotSport Registration

Coach Registration: https://system.gotsport.com/programs/W42014124?reg_role=coach

- a. You will be asked to pay \$10 (this goes to the league for insurance, not the club)
- b. PLEASE DO THIS ON A COMPUTER AND MAKE SURE TO CLICK 'SUBMIT' AT THE VERY END FOR IT TO GO THROUGH AS COMPLETE

US Soccer Coaching License

Coaching License Requirement for Head & Assistant Coaches

- a. Set up an account in the US Soccer Learning Center if you do not have one. **IF you have an account already and have completed one of the below courses, then you can skip this step.** Use the following link to create an account: [US Soccer Learning Center](#)
- b. If you do not have an E, D, or higher license course then you will need to take an online course and in-person course (under grassroots courses). You can find this list when creating your account. You will find the list under 'available courses' in the learning center.
- c. If you have done an in-person and virtual grassroots class already then you do not need to do this again
- d. Glen Ed is hosting an in-person grassroots course on July 17th (virtual portion) & July 20th (in-person portion). You can find this on the US Soccer Learning Center. If you are unable to attend this one, be on the lookout for more to be added throughout the year.
- e. We are hosting a D License course but there are prerequisites to doing this (see on US Soccer Learning Center).

Background Check & SafeSports Training

Sports Engine Account

- a. You will follow the below link to complete either a refresher course for SafeSports or start your SafeSports if you are new (this should take between 30-60 minutes)
- b. IF your background check is expired then you will need to submit a new one (\$20 to do so). **Please do this ASAP as this takes 7-14 days to complete.**
- c. **Please use the following link to create an account or login to your account:** [Sports Engine Login](#)

- d. Once you have logged in, please Use the below link to complete the requirements. If you don't click on this link once logged in then you won't show up for our SLYSA Rep to approve you: [2024/2025 IYSA Membership Process](#)
- e. After you clicked the above link and completed the requirements then you can check your Sports Engine account to see if there is anything else that is needed.
- f. If you need to upload your concussion concussion training certificate or need to do it, the background check process will prompt you and provide a link to NAYS to take the concussion course. When you click on the link, please follow these instructions: click on trainings & memberships>all NAYS trainings>scroll down and click add to cart under the concussion test (it is FREE) and proceed to cart (you may have to create an account if you do not have one)>then complete the concussion training and save your certificate to upload to sportsengine.
- g. Once you have completed everything, your sports engine account should show everything as complete under the **2024-2025 IYSA Risk Management Process**. The background check will take 7-14 days to come back before it will show complete. Below is an example of what your homepage should look like when everything is completed and approved.

The screenshot shows a user profile for Jennifer Evans, Account Owner. The page displays a list of items related to the 2024-2025 IYSA Risk Management Process. The items and their statuses are as follows:

Item Name	Status	Action
2024-2025 IYSA Risk Management Process <small>Assigned to Illinois Youth Soccer Association</small>	Eligible	SAVE MEMBERSHIP CARD
2024-2025 IYSA Risk Management Process <small>Valid From Jun 1, 2024-May 31, 2025</small>	Paid	
SafeSport Trained <small>Valid From Jun 13, 2024-Jun 13, 2025</small>	Complete	CONNECT
Illinois Youth Soccer Association Liability Waiver & Communicable Disease Agreement <small>Completed Jul 20, 2021</small>	Complete	VIEW
Background Screening <small>Valid From Jun 16, 2023-Jun 16, 2025</small>	Passed	